



Lead Partner Workshop – DRAFT AGENDA





22 March 2016, Rotterdam, NL

De Doelen | Willem Burger Complex | Kruisplein 40 | 3012 CC Rotterdam

08:15 *Registration and coffee*

09:00 **Welcome & Introduction**

09:30
(Parallel sessions)

GROUP 1	GROUP 2	GROUP 3
Reporting activities	Managing finances	Managing finances
		 

10:50 *Coffee break*

11:10
(Parallel sessions)

GROUP 1	GROUP 2	GROUP 3
Managing finances	Reporting activities	Reporting activities
		 

12:40 *End of the workshop*

12:30-14:00 *Networking lunch*

Lead partner workshop takes place in the morning of the second interregional forum “Europe, let’s cooperate!” Please register by 1 March 2016 via the registration for the interregional forum in Rotterdam (please tick the box that you are attending the lead partner workshop): <http://www.interregeurope.eu/europecooperates/> There is a limit in the number of participants, so only two people per project can register.

Do not forget to attend Lead Partner welcome webinar on Monday, 22 February at 10:00 that will cover such topics as subsidy contract, partnership agreement and communication requirements. The presentation will help you understand the procedures for implementing your project. You will receive invitation by email.